




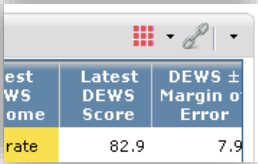
Cohorts inside WISEdash for Districts lets you create groups of students or schools to follow. Cohorts are an excellent tool during data inquiry. Early in the school year, a whole classroom cohort could be established to monitor its members' progress. During year-end data investigations, a cohort could be created to provide evidence for instructional or school improvements.

- Cohorts can be built **Manually** (student search) or by **Drill-and-Click** (selecting students from the detail list).
- Cohorts can either have **Student** members or **School** members (groups of similar school types).

NOTE: Your **security role** always applies while viewing a cohort. If your security role disallows access to sensitive student information, you will not see sensitive data—even if the cohort is public.

1 Create a Cohort by Searching for Students

1. Use the "Student Search" in WISEdash to filter and select the cohort's members by clicking the student's checkbox. A cohort must contain at least ONE student.
2. Scroll right on Student List window and click the red user applications button  and choose "New Cohort".
3. Type a unique and specific cohort name. Do not name them *Cohort 1* or *My Cohort* because the saved name will appear in dropdown fields, metrics and reports.
4. When done adding students, complete the cohort definition:
 - a. Click the red user applications button  on the green Student Search bar. Choose "Cohort Manager"
 - b. Click the edit button  to open the Editing window.
 - c. Complete all the fields, plus observe these tips:
 - i. **EFFECTIVE DATES:** Set the From-To dates to the expected dates the cohort will be relevant or its members will exit the class, grade, or condition.
 - ii. **AVAILABLE MEMBERS:** Search for more students here. Type at least 3-4 characters of the student name. Please be patient. The application searches all students you are authorized to view.
 - iii. **FILTER MEMBERS:** Type 3-4 letters to filter a long Current Members list. You can then select filtered students to more easily delete them from a cohort.
 - iv. **CURRENT MEMBERS.** Cohorts must have at least 1 student member. Deleting all the members will void the editing session when you close the window.



est WS ome	Latest DEWS Score	DEWS ± Margin o Error
rate	82.9	7.9

1

Adding New Cohort

Name

Summer migrant students 2015

Active Inactive

Effective From

06/10/2015

to

09/01/2015

Description

Migrant students identified for courses or resources in summer 2015

Owner

Public Private

Type

Students

Cohort Origin

Manual

Available Members

Type here to find new members for your cohort...

Member Filtering

Filter your existing cohort members...

Current Members

RAM	8562)
ACC	(1024619486)
MIL	1)

Select All


Remove Selected

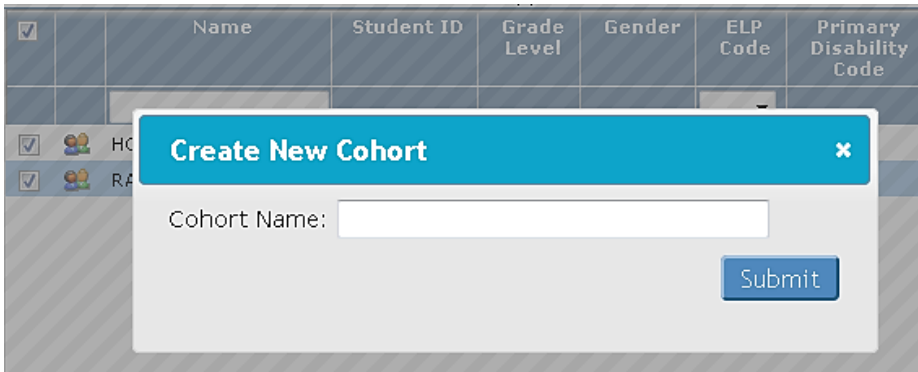
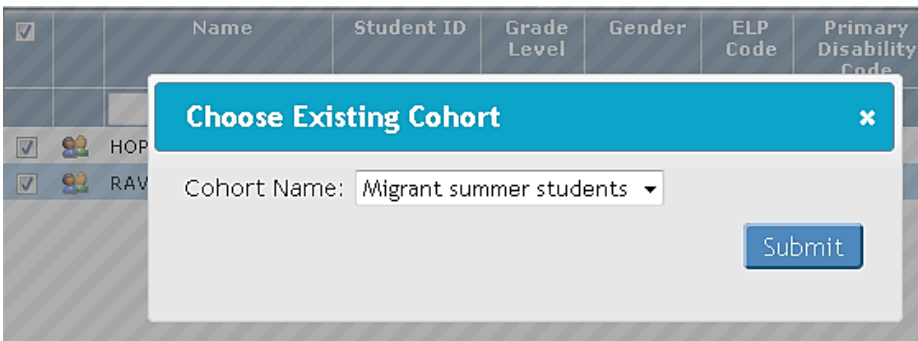
Cancel

Submit

Note: The Cohort Manager application opens multiple browser windows during its process. For security, please make sure to close all pop-up browser windows when finished with WISEdash.

2 Create a Cohort by Selecting Students from Inquiry (metric drill and click)

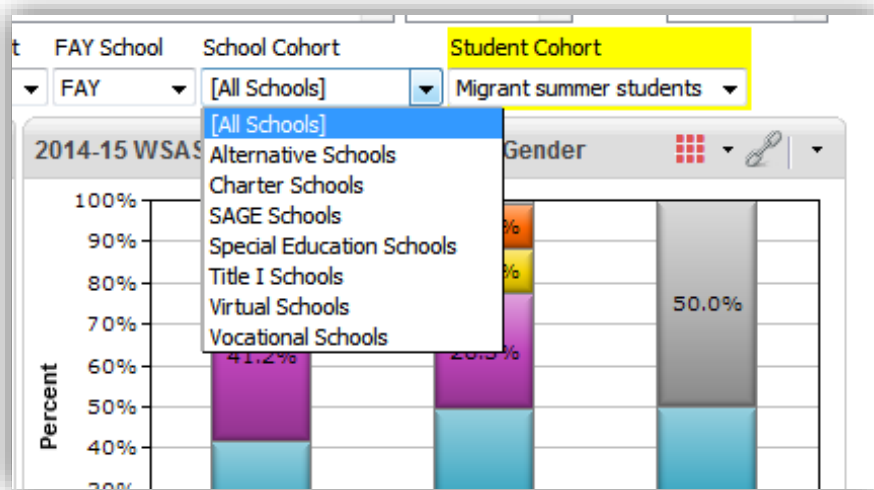
1. Set any metric filters and groups to show the topic or attributes of interest (such as primary disability, achievement gap, attendance rate, etc.)
2. Drill into the metric to see the student detail.
3. Select the students to include in the cohort.
4. Click the red user applications button 
5. If adding a “New Cohort”
 - a. Type a unique and specific short name > Submit
 - b. Remember to finish the Cohort Definition Editor
6. If adding students to an “Existing Cohort”
 - a. Choose the cohort name then > Submit


3 Filter by a School Cohort (similar school types)

The School Cohort filter lets you see data and students associated with that school type. The School Cohort groupings are created by DPI.

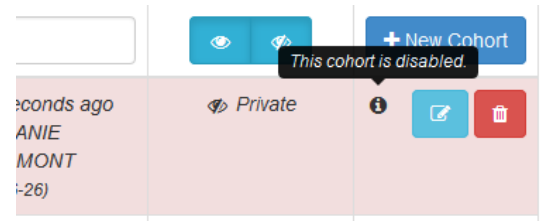
1. Select a school district(s)
2. Choose the School Cohort of interest.
3. Click GO
4. Apply more filters and groups as required.
 - a. Choosing a school outside the cohort type will result in a “No Data Found” message.
 - b. Selecting a Student Cohort will further FILTER the data and display those students within the larger School Cohort group.



4 Managing your Cohorts

The red user applications button  > Cohort Manager lets you manage effective dates, membership, and existence of student and school cohorts.

1. Select "Cohort Manager"
2. Click EDIT button to start the cohort definition editor.
3. Click DELETE button to remove a whole cohort definition and its membership names. Once removed, it cannot be recovered.
4. **+ NEW COHORT** creates a blank cohort. You must search and at least 1 member to the new cohort.
5. **SELECT ALL** selects the current total membership list.
6. **REMOVE SELECTED** will delete the member from the cohort.
7. Cohorts that exist but are temporarily **INACTIVE** will display a shaded background and an information icon.



Cohorts may identify students by their membership in groups or contain protected information regarding students. Cohort data should be handled as sensitive student data.

Data Disclaimer

The Department of Public Instruction (DPI) has made a reasonable effort to ensure that the attached data/records are up-to-date, accurate, complete, and comprehensive at the time of disclosure. These records reflect data as reported to this agency by the educational community we serve for the reporting period indicated. These records are a true and accurate representation of the data on file at the DPI. Authenticated information is accurate only as of the time of validation and verification. The DPI is not responsible for data that is misinterpreted or altered in any way. Derived conclusions and analyses generated from this data are not to be considered attributable to the DPI. Willful intent to alter and intentional tampering with public records is punishable under s. 946.72, Wis. Stats. Offenses against computer data and programs are punishable under s. 943.70 (2), Wis. Stats.